

**CCF-MiSACWIS Project**  
**Conference Call #9, August 11, 2015**  
**Key Point Summary**

- The Web-Based Budget Tool went live on 7/22/2015. All Fiscal Year (FY) 2016 budget entries must be made in the budget tool—not JJOLT. Current FY 2015 206b/207s must be entered into JJOLT.
- The mandatory security training and test is available at: [http://www.michigan.gov/dhs/0,4562,7-124-5455\\_72083---,00.html](http://www.michigan.gov/dhs/0,4562,7-124-5455_72083---,00.html). The test is at the very end of the training—there is a link. We are automatically notified of your score. Every CCF User MUST take and pass this test (93% or better).
- The Helpdesk phone number is 855-659-6599. If you are having problems logging into the new system, please contact the helpdesk. The Project is unable to assist you with log-in issues.
- MDHHS personnel should have their LOSC update their security role, if not already completed. Please note that the CCF security roles to choose from for local MDHHS employees are CCF Organization Management or CCF Organization Fiscal. Read-Only is for BSC Directors, BSC Analysts, Monitors, Auditors, and some Central Office staff only. If you do not have other MiSACWIS access, then you also cannot have “Basic” access.
- DHS-815 Security Agreement forms should be scanned and emailed to [Mcelhonec@michigan.gov](mailto:Mcelhonec@michigan.gov), not to the address on the form.
- Reminder: 206b/207 forms for FY 2015 must be entered and approved in JJOLT by 10/30/2015.
- Reminder: The reports tab in the new budget system is not accessible. Please use JJOLT for any reports you need for FY 2015. Reports will be available in MiSACWIS after 10/1/2015.
- Training registration for the new 206b/207 process has begun. The dates and locations are listed below. These trainings are one day in duration. This training will have a budget portion. Please register for training now. The link for registration is at: [http://www.michigan.gov/dhs/0,4562,7-124-5455\\_72083---,00.html](http://www.michigan.gov/dhs/0,4562,7-124-5455_72083---,00.html).

Training date/location:

8/27-8/28	Lansing
8/31-9/3	Marquette
9/9-9/11	Cadillac Place/Detroit
9/14-9/17	Gaylord
9/21-9/25	Grand Rapids
9/28-9/29	Lansing

- Contact us at [DHS-CCFMU@michigan.gov](mailto:DHS-CCFMU@michigan.gov)
- Next scheduled conference call: August 25, 2015 @ 1:00 p.m.

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